TRANSPORTATION POOLED FUND PROGRAM QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): __Michigan Department of Transportation

INSTRUCTIONS:

Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.

Transportation Pooled Fund Program Project # TPF-5(231)	Transportation Pooled Fund Program - Report Period: Quarter 1 (January 1 – March 31)			
		(1 – March 31)		
	Quarter 2 (April 1 – June 30)			
	□Quarter 3 (July 1 – September 30)			
	Quarter 4 (October 4 – December 31)			
Project Title: ITS Pooled Fund Program (ENTERPRISE)				
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□ On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule
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Overall Project Statistics:

Total Project Budget	Total Cost to Date for Project	Total Percentage of Work Completed
\$2,200,000 (5 year estimated budget, final	\$65,658.03	2%
Budget dependent on member contributions)		

Quarterly Project Statistics:

Total Project Expenses	Total Amount of Funds	Percentage of Work Completed
This Quarter	Expended This Quarter	This Quarter
\$25,947.73	\$25,947.73	1%

Project Description:

The ENTERPRISE Pooled Fund Program performs technical projects to serve the needs of the member agencies. Currently, 16 member agencies participate in the ENTERPRISE Pooled Fund. Each year, the members identify current needs of their organization that they feel are most suited to be addressed by pooled fund projects. After identifying candidate projects, the members discuss and ultimately vote to elect the projects to be included in the year's Work Plan. Technical projects are then performed to execute the projects and address member needs. Overall, three high level tasks are performed:

- Management support to the program, the lead state, and to members;
- Administrative support to organize and conduct in-person meetings and monthly webinars; and
- **Technical support** to execute the technical projects selected for each year's Work Plan.

Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):

Management Support Task:

- The ENTERPRISE members reached consensus and approval on the 2011 Work Plan. The 2011 Work Plan describes the technical projects to be performed using 2011 contributions of members. Any changes to the 2011 Work Plan will be voted and approved by members. The 2011 Work Plan projects will be conducted in 2011 or 2012.
- The ENTERPRISE members agreed to a set of updates and revisions to the ENTERPRISE Management Plan (originally adopted by the group in 1993 (under a previous Pooled Fund Project). This revision was approved February 24, 2011.

Administrative Support Task:

- The ENTERPRISE Pooled Fund conducted an in-person Spring meeting in Austin, Texas. This meeting was used to finalize the 2011 Work Plan.
- The ENTERPRISE Pooled Fund conducted monthly webinars in January and February.

Technical Task:

• No technical projects had begun during this quarter. The ENTERPRISE Pooled Fund recently transitioned lead states from Iowa to Michigan. Project work is expected to begin in the second quarter 2011.

Anticipated work next quarter:

Management Support Task:

• Member will begin the process of identifying projects for the 2012 Work Plan.

Administrative Support Task:

• Monthly webinars will be conducted in April, May, and June.

Technical Task:

• Projects from the 2010 Work Plan will begin to commence during the next quarter

ENTERPRISE Pooled Fund Program – Quarterly Report January – March, 2001 (Quarter 1)

Circumstance affecting project or budget (Describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope, and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).

• Commencement of project work for 2010 and 2011 Work Plans has been delayed due to the transition of the Program to the lead state of Michigan. However, project work is expected to begin on some projects during the second quarter 2011.